

[PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Friends General Conference (FGC) is committed to creating and maintaining an environment in which every person is safe and free from fear. To do our best to insure such safety, FGC must conduct a background investigation with particular attention to possible child abuse and/or criminal convictions of all people who work with minors. For this reason we must require everyone in such a position to complete the following Authorization and return it to us. The addresses and fax numbers are at the end of this form. This document is now going to shift to more legal tone since that is what the law requires and in this way we know your rights are protected.

FGC may obtain information about you from a third party consumer reporting agency, information which may be material to the qualifications for employment or volunteer service, now, and if applicable, during your tenure as a youth or child care worker with FGC not to exceed five years from signature date of the Authorization.

These investigative consumer reports may contain information regarding your criminal history, social security verification, motor vehicle records ("driving records"), or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the background check is currently conducted by First Advantage Background Services Corp. ("First Advantage"), P.O. Box 105292, Atlanta, GA 30348, 1-800-845-6004. Their Privacy Policy can be reviewed at <http://www.fadv.com/privacy-policy>.

When contractually required, FGC will share the reports with selected staff of the Host Institution (that is, the site of the pertinent FGC event/s). FGC will obtain from the Host Institution its policies regarding protecting the confidentiality of such reports. This policy will be available from FGC upon request. Even after signing this authorization, you may request that your criminal background check NOT be shared with the Host Institution. However, this will result in you being excluded from youth work at that site.

FGC's child safety policy, including policies protecting the confidentiality of your investigative consumer reports and other references required by the Child Safety Policy, may be found in the Policies and Forms section of this page: www.fgcquaker.org/child-safety-policy. At this location you will also find a link to Frequently Asked Questions about FGC and Background Checks.

If you think there is a potential that this Background Check could put you at risk*, please contact the Gathering or Gathering Youth Coordinator to discuss your situation.

*immigration status, financial situation, etc.



Criminal and Sexual Offense Investigation Authorization

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and certify that I have read and understand this document.

I _____ (PRINTED NAME) hereby authorize the obtaining of “investigative consumer reports” by Friends General Conference (FGC) at any time after receipt of this authorization and up until five years after the authorization date below.

To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by First Advantage P.O. Box 105292 Atlanta, GA 30348, 1-800-845-6004, another outside organization acting on behalf of FGC, and/or FGC itself.

I agree that a facsimile (“fax”), electronic or photographic copy of this Authorization shall be as valid as the original.

I release FGC and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regards to the information obtained from any and all of the above referenced sources used.

New York applicants only: By signing below, you also acknowledge receipt of Article 23-A of the New York Correction Law: www.labor.ny.gov/formsdocs/wp/correction-law-article-23a.pdf

Minnesota and Oklahoma applicants only: Please check this box if you would like to receive a copy of a consumer report at no charge if one is obtained by FGC.

California applicants only: By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW available here: <http://bit.ly/1AjIoPT> Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by FGC whenever you have a right to receive such a copy under California law.

Washington State applicants only: You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

First name Middle Name Last Name (printed)

Maiden name or other names used current email address

Social Security Number (numerals) Sex (optional) Date of Birth (mm/dd/yyyy)

Present Street Address Dates lived there

City State Zip

County Phone State of Driver’s License License Number

Signature Date

First name Middle Name Last Name (printed)

Previous Street Address (if less than 3 years at the above address) Dates lived there

City State Zip

Please return completed form to :



Marian Dalke

Gathering Youth Coordinator

Friends General Conference

1216 Arch St. #2B

Philadelphia, Pa 19107

FAX: (215) 561-0759

mariand@fgcquaker.org